

Date: February 14, 2014

Dear John Student,

**\*\*Please read this letter in its entirety as you are responsible for knowing the information it contains.\*\***

By receiving this PEP (Personal Education Plan) you have completed at least the required minimum of 9 CORE TCA (Technical Core Assessment) sections and possibly more that address the specialty certification that you are working towards. By completing the minimum 9 TCA sections marked CORE we are able to provide this Personal Education Plan to you. The first block of your scores and recommended actions in the table below is for the specific content areas that are considered Core Knowledge for HVACR technicians. The recommended actions are to prepare you for success with the NATE Service Core Exam. The second block of scores and recommended actions in the table below are for your preparation to be successful on the NATE specialty exam that you have indicated interest in pursuing and are authorized by SCE in the ItsAboutQ program.

**\*\*PEP Course List (based on scores Below)\*\***

The courses below will be completed one at a time in preparation for your NATE exam. Once all have been completed you will be issued a voucher for your NATE exams which you will present to your proctor at the school you have selected. You will receive your first course welcome letter shortly. The specialty you have selected to test in is: **Heat Pump Service**. Your list of courses to complete in preparation for this is:

101 HVACR Fundamentals  
111 HVACR Electrical DC Theory  
112 HVACR Electrical AC Theory  
121 HVACR Systems Air Properties  
241 HVAC Intro to Cooling System Troubleshooting  
242 R410A Service and Maintenance  
Service Core Review  
Heat Pump Review

You receive a 60 day enrollment at the start of each course and 30 day enrollment for each review. The expiration date is always noted in the welcome letter you will receive at the start of each of the courses/reviews above. You must successfully complete the course within that 60 day enrollment period or you will not move on to the next in the series. Should you not complete it within the time allowed you will have to purchase an extension to continue and move on. The scholarship for this program does not cover this cost.

Your performance has been noted in the table below. The performance key is shown here:

- |  |               |
|--|---------------|
| • You are knowledgeable in the particular area | 80% and above |
| • NATE Review or Tekassist                     | 70% - 79%     |
| • Course Enrollment Recommended                | 69% and Below |

Each assessment is keyed to a corresponding online course from HVACRedu.net. Assessments sections that fall in the 70% to 79% range we recommend the NATE Review or the Tekassist program for study.

For assessments sections below 70%, we recommend enrollment in the specific course associated with the TCA assessment section.

<b>Your PEP (Personal Education Plan)</b>			
<b>Assessment</b>	<b>Score</b>	<b>Online Course</b>	<b>Recommendation</b>
Safety	85	102 HVACR Safety	No Action Needed
HVAC Efficiency Technician	91.67	Expand awareness of your important role in increasing Energy Efficiency	No Action Needed
Electrical 1	65	111 HVACR Electrical DC Theory	Complete Course
Electrical 2	72	112 HVACR Electrical AC Theory	Review or Tekassist
Electrical 3	70	113 HVACR Electrical Components	Review or Tekassist
Electrical 4	75	114 HVACR Electrical Motors	Review or Tekassist
HVAC Physics	76	101 HVACR Fundamentals	Review or Tekassist
HVAC Air Properties	55	121 HVACR Systems Air Properties	Complete Course
Refrigeration Cycle	90.5	141 Refrigeration I	No Action Needed
		<b>Successful Completion of the Recommended Courses Above Will Prepare You for the NATE Service Core Exam</b>	
Refrigeration Cycle Service & Maint.	45	242 R410A Service & Maintenance	Complete Course
A/C Troubleshooting	55	241 HVACR Intro to Cooling System T/S	Complete Course
Comfort Gas Heat	70	133 Gas Heat I	
Heat Pump Specific	70	135 Heat Pump	Heat Pump Review
Systems Load Calculations	86	122 Systems Heat Load Calculations	No Action Needed
Air Distribution	87	123 Air Distribution	No Action Needed
Economizer Assessment	45	186 HVACR Economizer Certificate Course	Complete Course
		<b>Successful Completion of the Recommended Courses Above will Prepare you for a NATE Service Level Specialty Exam in one or more of the listed specialties:</b> <ul style="list-style-type: none"> <li>● HP (Heat Pump)</li> <li>● AC (Air Conditioning)</li> <li>● AD (Air Distribution)</li> <li>● GH (Gas Furnace)</li> </ul>	

We are honored that you chose HVACRedu.net to assist you with your educational goals and look forward to providing additional services to you in the future. Should you need additional assistance, please contact [support@itsaboutq.net](mailto:support@itsaboutq.net) or call 888-655-4822 ext 1126.